IN THE CIRCUIT COURT OF [*county*] COUNTY, WEST VIRGINIA

STATE OF WEST VIRGINIA,

v. [*case number*]

Hon. [*name*]

[*name-all caps*],

Defendant.

**SUBPOENA DUCES TECUM**

You are hereby commanded in the State of West Virginia to summon:

**[*name*]**

**[*street address*]**

**[*city, state and zip code*]**

to provide evidence in the entitled action, in which the State of West Virginia is the plaintiff and [*defendant’s name*] is defendant; and to appear personally before Judge [*judge’s name*], on the \_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_\_ \_\_\_.m. at the Circuit Court of [*county*] County, West Virginia, at the [*county*] County Courthouse, [*address of courthouse*] West Virginia, and to bring with you copies of **[*state with specificity any and all documents or other tangible exhibits that are requested from the witness*].**

This Subpoena is issued on behalf of the Defendant, [*defendant’s name*].

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerk/ Deputy Clerk

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

[*counsel name*] [*bar number*]

[*address*]

[*phone number*]

[*email address*]

Counsel for Defendant