IN THE CIRCUIT COURT OF [*county*] COUNTY, WEST VIRGINIA

STATE OF WEST VIRGINIA,

v. [*case number*]

Hon. [*name*]

[*name-all caps*],

Defendant.

**SUBPOENA**

*You are hereby commanded in the State of West Virginia to summon:*

**[*name*]**

**[*street address*]**

**[*city, state and zip code*]**

*to provide evidence in the entitled action, in which the State of West Virginia is the plaintiff and [defendant’s name] is defendant; and to appear personally before Judge [judge’s name], on the \_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_ .m., or as soon thereafter as the matter may be heard, at the Circuit Court of [county] County, West Virginia, at the [county] County Courthouse, [address of courthouse] West Virginia.*

This Subpoena is issued on behalf of the Defendant, [*defendant’s name*].

Given under my hand this \_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerk/ Deputy Clerk

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

[*counsel name*] [*bar number*]

[*address*]

[*phone number*]

[*email address*]

Counsel for Defendant