QUICK REFERENCE GUIDE

WESTLAW PRECISION

Quick tips for getting started

1) Run searches in plain language or Terms and Connectors

You may use plain language or Terms and Connectors (e.g., **liab! /p employ! /s scope**) to search on Thomson Reuters Westlaw Precision[™]. From the results page, each content type is listed separately on the left side of the screen. By selecting the **Content type** (such as Cases, Statues & Court Rules, Secondary Sources, etc.) you can access all the results for that category.

When viewing the results page, you can also search within your results by selecting **Filters** at the top and then narrow by jurisdiction, Key Number, and more.

Precision filters allow you to quickly find a core set of highly relevant cases. To find the most on-point case, these new features allow you to find cases that involved the same:

- Legal issue & outcome
- Fact pattern
- Cause of action
- Motion type & outcome
- Party type
- Area of law



2) Search with WestSearch® Plus

The search bar is located at the top of every page. To search with WestSearch Plus, enter your plain language query and this AI-enhanced search technology will deliver links to relevant documents, content pages, and search queries – and potentially to issues that you haven't yet considered. It also provides responsive text to thousands of legal questions, helping you get to your answer quickly and confidently.

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3) Return to prior search and favorite searches

From the search bar, you can see your 5 most recent searches, as well as up to 10 searches you've saved to your Favorites. Simply select the **star** next to one of your recent searches to add it to your Favorites.

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ADJOINING LANDOWNERS

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158 EXCEPTIONS, BILL OF

160 EXCHANGES

4) Use the West Key Number System[®]

Using the Key Number System will enable you to quickly find relevant cases that address your legal issue. You can access the Key Number System by selecting **Content types** on the homepage and then Topics & Key Numbers.

Once you are on the West Key Number System page, you can use the search bar at the top to run a search across West Key Number Headnotes. Select your jurisdiction to the right of the search bar.

You may also run the search of a term to find a Key Number relevant to your issue.

Or you can **browse** the full list of Topic and Key Numbers. By selecting a Key Number, you will see its details, and by selecting a topic heading, you will see results relevant to your selected jurisdiction.

Get Started: Cas	ses <u>Statutes</u>	Sec	ondary Sources	Practical Law	Regulations	٠
Precision Research Conter	nt types Federal materials	State materials	Practice areas	My content	Tools	
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5) Find a document by citation

Type the Find command (**find** or **fi**), followed by a colon and citation, in the search box at the top of any page. The format is flexible and not sensitive to spaces.

To find multiple citations, type **find** or **fi** followed by up to 30 citations, separated by semicolons, in the search box.

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	Suggestions	17.24, Payment or minimum wages %/ M015751724 - Minesets Statutes Annotated - Labor, Industry (Ch. 17-189) - Effective: August 1, 2014 (Approx. 4 pages) Document Notes of Decisions (24) History (89) - Citing References (433) + Context & Analysis (20) + Presently KeVIR		C Fuliscreen		
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		M.S.A. § 177.24				
		177.24. Payment of minimum wages				
		Currentness				
		Subdivision 1. Amount. (a) For purposes of this subdivision, the terms defined in this paragraph have the meanings given	them.			
		(1) "Large employer" means an enterprise whose annual gross volume of sales made or business done is not less than \$50 at the retail level that are separately stated) and covered by the Minnesota Fair Labor Standards Act, sections 177.21 to 17	00,000 (exclusive of excise taxes 7.35.			
		(2) "Small employer" means an enterprise whose annual gross volume of sales made or business done is less than \$500,00 the retail level that are separately stated) and covered by the Minnesota Fair Labor Standards Act, sections 177.21 to 177.3	00 (exclusive of excise taxes at 85.			
		(b) Except as otherwise provided in sections 177.21 to 177.35:				
		(1) every large employer must pay each employee wages at a rate of at least:				

6) Check the status of a citation in KeyCite®

Type the KeyCite command (**keycite** or **kc**), followed by a colon and citation, in the search box.

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ggestions ses tutes & Court Rules gulations condary Sources ter	Victoria Eleva Supreme Court of Min Document Filing KeyCiffs. Negative Select all items - Ni Negative Direct H The KeyCited document There is no negative	tor Co. of Minneapolis v. Meriden Grain Co., Inc. restat August 1, 1979 - 133 NUK2459 (Approx. 5 paged) (0) Negative Treatment (2) History (0) Citing References (812) + Cited With (3,252) Table of Author Treatment items selected items items been negatively impacted in the following ways by events or decisions in the same litigation or proceedings: direct history.	ities Powered by	, kaj cli	• • • •	-	
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	 Distinguished by 	2. Amica Muk. Ins. Co. v. Wartman ***********************************	Jan. 06, 2014	Case	2 N.W.2d		

7) Create alerts

Quickly access relevant and current information by creating alerts to help you track the latest regulatory and legislative developments, case updates, and information on legal developments and trends. Create and update a variety of alerts by selecting **Notifications**, then **Alerts**.

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8) Use folders to organize, analyze, and share research

You can use folders to store and organize your research, create notes on documents, and share your research with colleagues. KeyCite flags automatically update in a document saved to a folder so you're always accessing the most current information.

You can also create a **Research Report** to send a professional report summarizing the research in your folder, making it quick and easy to share your research and annotations with others.

Folder Analysis identifies the legal issues present in a folder and makes suggestions for additional relevant cases and statutes to help you expand your research.

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9) Print or deliver a document

To deliver a document, select the **arrow** next to the delivery icon in the upper right-hand corner of the toolbar and choose Email, Print, Download, Dropbox, or Kindle from the menu.

Helling v. McKinney Supreme Court of the United States	June 18, 1993 + 509 U.S. 25 + 115 S.C. 2475 + 125 L.Ed.2d 22 + 61 USUW 4645 (Approx. 18 pages)	43
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West Headnotes	113 S.CL. 2475 Supreme Court of the United States Uprophox	L
Syllabus	Donald L. HELLING, et al., Petitioners,	
Attorneys and Law Firms	v. William McKINNEY.	
Dissent	No. 91-1958. Argued Jan. 13, 1993.	
All Citations	Decided June 18, 1993.	
Footnotes	Synopsis	
	Prisoner brought civil rights action against prison officials, alleging violation of Eighth Amendment due to his exposure	
	to environmental tobacco smoke (ETS). The United States District Court for the District of Nevada, Edward C. Reed, Jr.,	
	Chief Judge, directed verdict for prison officials and inmate appealed. The Ninth Circuit Court of Appeals, 🏴 924 F.2d	
	1500, affirmed in part, reversed in part and remanded, and certiorari was granted. The Supreme Court, 112 S.Ct. 291,	
	vacated and remanded. Thereafter, the Court of Appeals, 959 F.2d 853, reinstated and remanded. Certiorari was	
	granted. The Supreme Court, Justice White, held that: (1) prisoner's Eighth Amendment claim could be based upon	
	possible future harm to health, as well as present harm, ansing out of exposure to ETS; (2) prisoner stated cause of	
	action for violation of his Eighth Amendment rights; and (3) on remand consideration must be given to circumstances	
	in prisoner's new prison location, including nonsmoking policies, in determining whether objective element of Eighth	
	Amenoment claim, exposure to excessive EIS, and subjective element, deliberate indifference to prisoner's situation,	

10) See what's new on Westlaw Precision

Stay up to date with new features added to Westlaw Precision by reviewing **Features** in the middle of the homepage.

3 Next Generation KeyCite	Graphical View of History	🗄 Outline Builder	Quick Check
Use the new Gited With feature to quickly ind related relevant material. Overruled in Part (coming soon) — See which parts of overruled cases are invalid and which are still good law.	See your research session in a graphical view to help you identify key points in your research to revisit.	Easily build an outline of your research as you work without switching applications. Export to Word when you're done.	Al-powered review of your brief in minutes. Securely upload your brief for analysis from the world's most powerful legal document analysis algorithms.
Practical Law Thousands of practical, up to date resources across major practice areas.	Use precedent Analytics to craft a more persuasive argument based on past authority cited by judges.	Retrieve a customized compilation of laws across jurisdictions on a specific topic to expedite the creation of your survey.	Compare Text Compare selected snippets of text to highlight their similarities and differences.

LOOKING FOR MORE INFORMATION?

To sign into Westlaw Precision, visit the <u>Westlaw Precision sign on page</u>.

For assistance using Westlaw Precision, call the Reference Attorneys at **+1800 REF ATTY** (+1800733 2889).

For additional training materials, visit the Westlaw Precision Training and Support Page.

KeyCite on Westlaw

Use the industry's most complete, accurate, and current citation service to quickly verify whether a case, statute, regulation, or administrative decision is still good law, determine if a patent or trademark is still valid*, and find citing references to support your legal argument.



A red flag warns that the document is no longer good law for at least one point of law it contains.

A **yellow flag** warns that the document has some negative treatment.

A red and white striped flag indicates a case has been overruled in part. KeyCite Overruled in Part is available exclusively on Westlaw Precision.

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Easily view the history of a case, statute, regulation, or administrative decision from the History tab.

KeyCite® flags at the top of the document let you see at a glance the status of a case, statute, regulation, or administrative decision

KeyCite tabs provide quick access to citing references, negative treatment, and other information related to your selected document

Most Negative Treatment Citation provides details about the most negative treatment that generated a KeyCite flag, right on the face of the document

KeyCite Alert monitors the status of your document and automatically sends you updates at the frequency you specify when KeyCite information changes

EXCLUSIVE: A **blue-striped flag** warns that the case has been appealed to the U.S. Court of Appeals or the U.S. Supreme Court (excluding appeals originating from agencies).

An orange warning icon warns when a case may be implicitly affected by its reliance on an overruled or otherwise invalid prior decision. KeyCite Overruling Risk is available exclusively on Westlaw Precision[™] and Westlaw[®] Edge.

HISTORY TAB

The History tab shows the history of a case, statute, regulation, or administrative decision.

Graphical KeyCite offers a pictorial view of your case's history. It's the fastest way to see how a case has moved through the court system.

Similarly, **Graphical KeyCite for statutes** displays an interactive timeline that identifies when a statute changed and the documents that affected that change.

CITING REFERENCES TAB

Enter terms, citations, databases, questions, anything .

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Administrative Decisions & 24 Guidance

Appellate Court Documents 38

Content types

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Cases

The Citing References tab shows how other authorities have interpreted that document. With KeyCite, you can quickly see the depth of the discussion and the topics discussed in the citing case. KeyCite supplies all the information you need to determine how a court treated a case.

f Columbia. - April 1. 1976 - 411 F.Supp. 1059 - 13 Fair Empl.Prac.Cas. (BNA) 595 - 11 Empl. Prac. Dec. P 10.821 (Approx. 12 pages

1. COUNCIL OF THE SOUTHERN MOUNT COAL CORPORATION, RESPONDENT

A decision was issued on October 3, 1980, involving the complaint filed in this pro as well as other matters pertaining to Docket Nos. KENT 80-212-R, et al. That decis

EXAS STATE TEACHERS ASSOCIATION, et al., Petitioners, v. GARLAND INDEPENDENT CHOOL DISTRICT, et al., Respondents. 988 WL 1025562, *1025562+, U.S. (Appellate Brief)

ean M. BONNES, Christopher Camuto, Farmworkers' Legal Project of the American Civil iberties Union of Virginia, Inc., and Migrant and Seasonal Farmw... 978 WL 221552, "221552+, 4th Cir. (Appellate Briof)

TEXAS STATE TEACHERS ASSOCIATION, Garland Education Association, Janice Hill, Petitioners, v. GARLAND INDEPENDENT SCHOOL DISTRICT, et 1989 WIL125818 **1125818 + 115 (Annallata Briaf)

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2. Petitioners' Reply Brief

3. Petitioners' Reply

4. Brief for Appellants 33

5. Brief for Appellee 33

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Depth-of-Treatment bars show the extent to which the citing document discusses the cited case

> Examined – Extended discussion of the cited case or administrative decision; usually more than a printed page of text

- Discussed Substantial discussion of the cited case or administrative decision; usually more than a paragraph but less than a printed page
- **Cited** Some discussion of the cited case or administrative decision; usually less than a paragraph
- Mentioned Brief reference to the cited case or administrative decision; usually in a string citation

Quotation marks JJ indicate the citing document directly quotes the cited case or administrative decision

Headnotes indicate which point of law the citing document discusses

INLINE KEYCITE AND TABLE OF AUTHORITIES Our exclusive inline KeyCite feature allows you to check all of the authority cited in a case or brief with one click. Then with Table of Authorities, you can quickly determine whether the underlying authority on which the case relies is still good law.

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Show KeyCite flags populates cases or briefs with inline KeyCite in one click

The most negative treatment appears when you hover over a flag

Deliver inline KeyCite flags when you print, email, or download the document

Table of Authorities displays the authorities the case relies on and KeyCite flags, allowing you to evaluate the underlying quality of the case

* ONLINE exclusive – KeyCite for trademarks: Know immediately on the face of the document whether a court has held that a trademark was infringed, valid, diluted, violated by unfair competition, or canceled.

For more information, visit tr.com/westlaw





WESTLAW PRECISION

Understanding Precision Research

Precision Research offers new ways to search, filter and browse case law research. This new way of researching allows you to more easily find a core set of highly relevant cases. You can find cases that involve the same:

- Legal issue and outcome
- Fact pattern
- Material facts
- Party type
- Cause of action
- Motion type and outcome
- Area of law

Precision Research provides the following benefits:

- Spend less time reading through cases that aren't relevant to your matter
- Complete legal research faster
- Be confident in your results
- Gain a better understanding of the law
- Be more responsive to your clients
- Avoid surprises from opposing counsel or the court

SEARCHING WITH PRECISION RESEARCH

Begin by selecting **Start Precision Search**.



Start typing a few words related to your research in the **Search** field and Precision Search will suggest attributes like legal issue and outcome, fact pattern, and motion type and outcome that have been tagged in recent and older, leading cases.

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As you make your selections, they will appear in the column on the right and the number of cases available to view will display in the **View Cases** button.

If you want to remove a selection, select the **x** next to it or select the **Clear all** button.



USING PRECISION RESEARCH FILTERS

If you've already run a search, you can narrow your cases by using the Precision Research filters on the left side of the Results page. For best results, run a search that will return a wide range of cases.

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Precision filters ①	Did lost business constitute antitrust injury? No	
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Fact pattern >	Material Facts Headwork 1	
Cause of action > Motion type & outcome >	 Independent marketer tost basilesse, which man caused by all company's agreement lowering prices to above presidanty reveals Conting prices in increase huniness is often exerces of competition. 	
Party type > Area of law > United interview	Causes of Action Median Type Monthline Learning Action Law Median Type Monthline Learning Automatic Under Canada, Upheld Monthline Learning Automatics	
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